

# Decision Matrix

Description of your decision: \_\_\_\_\_  
 \_\_\_\_\_

For example, you decide to hire more staff. The benefits could include higher productivity. What other alternatives is there to hiring more staff?

			Decision Alternatives				
Benefit	Weighting	Benchmark	1.	2.	3.	4.	5.
1							
2							
3							
4							
5							
<b>Total:</b>	<b>100</b>	<b>50</b>					

Action plans to implement the decision:	
1	
2	
3	